



Nabadwip Vidyasagar College

Nabadwip, Nadia, West Bengal

Ref. No: NAAC/2017-18/02

Date: 13-09-2017

To
The Director,
National Assessment and Accreditation Council
2/4 Dr. Rajkumar Road, P.O. Box No. 1075
Rajajinagar
Bangalore –560010

Dear Sir,

We are sending herewith the Annual Quality Assurance Report of the Internal Quality Assurance Cell for the years 2016-17, Nabadwip Vidyasagar College, Nabadwip, Nadia. Please accept the same and oblige.

Thanking you in anticipation,

With respectful regards,

Yours sincerely,

Arun Kr. Mandal

Teacher-in-Charge

Nabadwip Vidyasagar College

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	NABADWIP VIDYASAGAR COLLEGE
1.2 Address Line 1	PACCA TOLE ROAD
Address Line 2	NABADWIP
City/Town	NABADWIP
State	WEST BENGAL
Pin Code	741302
Institution e-mail address	nvcollege1942@gmail.com
Contact Nos.	03472240014, 9433151542
Name of the Head of the Institution:	DR. Arun Kumar Mandal
Tel. No. with STD Code:	03472240014
Mobile:	9432114193

Name of the IQAC Co-ordinator:

DR. TAPAN KUMAR SAMANTA

Mobile:

7278945918

IQAC e-mail address:

iqacnvc1942@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) WBCOGN13249.

1.4 Website address:

nvcollege.in

Web-link of the AQAR:

<http://nvcollege.in/NAAC/AQAR-2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2007	31-03-2007 to 30-03-2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

26-05-2007

1.7 AQAR for the year (*for example 2010-11*)

2016-17

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-11 submitted to NAAC on 30/12/2015
- ii. AQAR 2011-12 submitted to NAAC on 30/12/2015
- iii. AQAR 2012-13 submitted to NAAC on 30/12/2015
- iv. AQAR 2013-14 submitted to NAAC on 30/12/2015
- v. AQAR 2014-15 submitted to NAAC on 30/12/2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF KALYANI

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="01"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="01"/> Faculty <input type="text" value="01"/>
	Non-Teaching Staff <input type="text"/> Students <input type="text"/> Alumni <input type="text"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- i. Emphasises the need for introducing more new courses and career oriented programmes.
- ii. Orients the Teaching, non-teaching staff as well as the students about the technology based activities.
- iii. Highlights the importance of academic audit
- iv. Boosting up the role of career counselling cell
- v. Stresses the need for providing more infrastructural facilities for games & sports.
- vi. Strengthening of Alumni Association
- vii. Motivates the college management for creating better amenities for the socially & economically backward community students.
- viii. Make suggestions for filling up the vacant posts of teaching & non-teaching staff for strengthening teaching learning process as well as better office service.
- ix. Making better arrangements for girl students and building of the Women's Hostel
- x. Strengthen the overall infrastructural facilities of the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

- i) We have to plan to go ahead with our proposal of introducing computer course (First certificate and then major), Travel and Tourism Management course and Geography honours course in near future. The newly introduced courses being enhanced fees courses as per the state and university rules, the students have to bear the brunt of the expenses and majority of them coming from economically backward section.
- ii) Intense efforts are going on for the overall computerisation of the library functioning. Internet facilities have been introduced on a limited scale and extension of these more and more learners is our next course of action.
- iii) Academic audit of the college by the university largely depends of the initiative taken by the affiliating body and we have communicated our readiness for such an exercise.
- iv) We are sincerely striving for overcoming our weakness regarding career counselling programme of the student.
- v) Alumni Association is our another gray area. Sporadic help and cooperation from some former students reach the college but we are yet to organise it as a composite whole and involve it for the development activities of the college. We hope to make some breakthrough in this regard in our next Alumni Association related programme.

- vi) We have submitted proper requisition for filling up the vacant post of teaching, non-teaching and Librarian and regular pursuance is going on.
- vii) With the enhancement of the enrolment strength purchase of more books is required.
- viii) To form separate NSS unit for the girls and to organise NSS camp more piquantly.

Achievements

- i. The proposed computer course (first certificate and then major). Travel and Tourism Management course and Geography Honours Course could not be introduced. So we have to put forward cautious steps in this regard.
- ii. A few computers with accessories have been added to boost the library services.
- iii. Academic Audit by the University did not meet with success.
- iv. Regarding career Counselling programmes of students, the college could not make much headway.
- v. Vacant post of the Teaching, Non-teaching staff and the librarian could not be filled in as this was beyond the purview of the college. Casual librarian and library staff has been appointed for library.
- vi. Allocation of fund was not much and a modest no of books have added.
- vii. Initiatives have not been taken to form a separate NSS unit for girls.
- viii. Attempts are no to involve the Alumni Association more in college activities.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Governing Body has approved the AQAR.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	4	-	-	-
UG	15	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	19	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG
Trimester	-
Annual	UG

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	38	10	NA	0

2.2 No. of permanent faculty with Ph.D.

22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
48	03	NA	NA	NA	NA	NA	NA	48	03

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty – 13	Contractual – 1	Govt. approved part-time teacher - 9
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	9	0
Presented papers	1	4	1
Resource Persons	0	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Except conventional class test and test examination. Innovative teaching learning method adopted interactive sessions, viva-voce, home assignments, seminar, students' magazine and wall magazine, cultural competition and youth parliament quiz competition

2.7 Total No. of actual teaching days during this academic year

210

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring /revision /syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Board of Study Members – 3 | Curriculum Development workshop - 4

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
English	47	NA	NIL	68.08	NIL	68.08
Bengali	166	NA	1.2	89.66	NIL	90.36
Sanskrit	81	NA	18.51	72.84	NIL	91.35
Philosophy	23	NA	4.3	52.22	NIL	56.52
History	78	NA	1.2	94.95	NIL	96.15
Pol, Science	8	NA	NIL	50	NIL	50
Education	34	NA	8.8	79.43	NIL	88.23
Economics	7	NA	NIL	28.57	NIL	28.57
Accountancy	9	NA	NIL	88.88	NIL	88.88
Physics	19	NA	36.84	15.79	NIL	52.63
Chemistry	23	NA	8.69	43.48	NIL	52.17
Mathematics	71	NA	23.35	45.65	NIL	100
Botany	15	NA	33.33	46.67	NIL	80
Zoology	21	NA	33.33	38.09	NIL	71.42
Envs. Sc.	10	NA	40	50	NIL	90
B.A. (G)	828	NA	NIL	88.7	NIL	88.7
B.Sc.(G)	64	NA	NIL	100	NIL	100
B.Com(G)	24	NA	NIL	66.66	NIL	66.66

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The results of teaching and learning process are analysed and appropriate steps to overcome short comings are decided by IQAC. It monitors the teaching and learning through students feedback which includes a component on the achievements of learning outcomes.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	1
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	1+8
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	21	0	20
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research consultancy and Extension sub-committee of the college always try to promote research climate within institution.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	0	-	-
Outlay in Rs. Lakhs	-	0	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	5	-
Non-Peer Review Journals	-	-	8
e-Journals	-	-	-
Conference proceedings	-	-	-
Book Chapter	-	-	4

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	1	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="2"/>		
NCC	<input type="text" value="3"/>	NSS	<input type="text" value="4"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Regular NCC & NSS activity
- Observation of 23rd Jan, 26th Jan, 15th Aug
- Vidyasagar Anniversary

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4770.82sq.m	-	NA	4770.82SQ.M
Class rooms	29	-	NA	29
Laboratories	19	-	NA	19
Seminar Halls	01	-	-	01
Smart class room	-	01	Govt. Of WB	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	01	-	UGC	01
Value of the equipment purchased during the year (Rs. in Lakhs)	1146296.50	-	UGC & COLLEGE	1146296.5
Others	-	-	-	-

4.2 Computerization of administration and library

YES

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31276	-	498	176657	31774	-
Reference Books	2253	-	0	0	2253	-
e-Books	-	-	-	-	-	-
Journals	4	-	-	-	4	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	12	-	-	-	-	-
News Paper	2	-	-	-	2	-
Others (specify)	1	-	-	-	1	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	0	22	22	-	11	7	7
Added	10	10	-	-	-	-	-	-
Total	35	10	22	22	-	11	7	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

NIL

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	0.277740
iii) Equipments	3.485415
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

To aware students of the various student scholarships and stipends; to encourage them to participate in sports and games including co-curricular activities such as NCC and NSS; to evaluate regularly through internal assessment and class tests; personal counseling also provided.

5.2 Efforts made by the institution for tracking the progression

Students are motivated to use the library, computer application and internet access for academic upgradation. They are also inspired to attend the classes regularly. Various examinations such as class tests, internal assessment are conducted for evaluation of the students. They are also encouraged to attend the seminars and also to publish departmental wall magazine annually.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
6644			

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	No	%	Women	No	%
	3638	54.75		3006	45.24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
4108	1241	70	1037	0	5927	3956	1236	66	1366	0	6644

Demand ratio 3.:1

Dropout % not available

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Students are personally counseled for academic matters and guidance when required.

No. of students benefitted

04

5.7 Details of campus placement :NA

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

NA

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	1642	6243000
Financial support from other sources	1491	6259600
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision is to impart quality education by focusing on value in addition with conventional education, by emphasizing social values, environmental awareness and extracurricular activities and make them self-sufficient and socially responsible citizens and thereby become a premier institution in the region.

6.2 Does the Institution has a management Information System

The college office has been automated with relevant software being installed to mitigate the shortage of staff. The students payroll and account operation have been automated so that the office can efficiently support the teaching learning process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Three teachers are acting as members of the board of studies to keep in view that the course curriculum is student-friendly when the syllabus

6.3.2 Teaching and Learning

LCD projector and power point presentations are used to help in the audio visual aspect of classroom teaching.

6.3.3 Examination and Evaluation

The evaluation process of the college consists of class test and Test examination before the finals.

6.3.4 Research and Development

Teachers are encouraged to undertake and complete their Ph.D. degree, to attend seminars and conferences, orientation programmes, refresher courses and to undertake minor and major research projects under UGC.

6.3.5 Library, ICT and physical infrastructure / instrumentation

INFLIBNET – e-Journal, KOHA Software has been installed in library. Renovation of building and installation of different instruments, fire extinguisher, TVs, Refrigerators, computers etc. has been done.

6.3.6 Human Resource Management

- Motivating the faculty members to participate in Refresher & Orientation courses.
- Arrangement for training to Teaching staff for introduction of HRMS by NIC.

6.3.7 Faculty and Staff recruitment

NIL

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Students were admitted through online system as per Govt, order according to university norms.

6.4 Welfare schemes for

Teaching	NIL
Non teaching	NIL
Students	NIL

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

None so far.

6.11 Activities and support from the Alumni Association

The Alumni plays certain roles but it must be admitted that it is far from being satisfactory. The college is an old one and the number of alumni established in the different fields of life is not negligible. But the alumni could not play any role as such or we will rather say that, they could not be involved in a significant role.

6.12 Activities and support from the Parent – Teacher Association

Meetings are organized by the college with parents and teachers and feedback is taken from them. They offer suggestions on various aspects of development. The college authority tries to implement their suggestions.

6.13 Development programmes for support staff

Computer training for the professional development of the support staff is done.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Measures such as cleanliness programme of the campus taken. Plantation of trees has been taken.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Our previously formulated plan of exploiting the cyberspace has already paid rich dividends. Though the response to the blog has been lukewarm at best, students have started consulting relevant websites on the internet. Teachers have also started referencing numerous resourceful websites while delivering lectures. The e-learning initiative is being accelerated with a collaborative venture with the Central Library. A plan has been formulated regarding the accumulation, classification and distribution of freely available e-texts and reference books. The Department of English has taken certain pioneering steps in this regard.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The plan in the former AQAR(2015-16) had made provisions for the creation of smart classrooms. One such smart classroom has been set up in the second floor of the administrative/science building. It is equipped with a Smart-Board, a high end workstation and a state of the art audio system.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. NSS activities (See annexure (i))
2. NCC activities (See annexure (i))

7.4 Contribution to environmental awareness / protection

The NCC and NSS units organized numerous awareness programmes on pressing social and environmental issues all through the Year. As a customary feature of Rasotsov, an internationally famous festival of Nabadwip, a help-desk was organized.

With an initiative to rejuvenate the studies of morality and ethics, the NSS has taken a massive programme to use the walls of the college building as a learning aid. Numerous quotations of eminent personalities are being put up in prominent places.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths: <ul style="list-style-type: none">• Considerably good number of Teacher with Continuous academic upgradation.• Good number of UG Courses, one PG regular Courses and three DODL PG courses.• Commendable support from local community.	Weakness: <ul style="list-style-type: none">• College is not in a position to revise or formulate UG Syllabus autonomously.• Shortage of Human Resources.
Opportunities: <ul style="list-style-type: none">• Opening new PG Courses.• Introduction of Skill Development Programmes.	Threats: <ul style="list-style-type: none">• Limited scope of horizontal infrastructure extension due to shortage of land.

8. Plans of institution for next year

The setting up of solar panels on the roof tops for generation of solar energy is still in the planning phase. Rain water harvesting is on the agenda too. The creation of a smart classroom is being considered with great earnestness. Rooms for the aforementioned purpose are being ear-marked.

Name: Dr. Tapan Kumar Samanta

Tapan Kumar Samanta

Name: Dr. Arun Kumar Mandal

Arun Kr. Mandal

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

NSS & NCC Activities (2015-2016)

Date / Duration	Activity	No. of Volunteers
15.08.2016.	Independence Day Celebration: 50 NSS volunteers share the same platform with the NCC to make the celebration more participatory and meaningful. Program Officer delivers speech on the program.	50
12.09.2016.	A general camp is organized in the slum area located just behind of our college. The objective of the camp is to do some cleaning activities of the area using phenyl, bleaching powder etc.	50
12.12.2016.	A general camp is organized on the bad impact of plastic usage at the adjacent area of our college. The objective of the camp is to make the people aware of the non-degradable nature of the plastic under certain prescribed level. We have tried to convince the people of the locality to use jute bag for their daily activities and refrain themselves to accept plastic bags from shop under 40 micron.	50
26.01.2017.	Republic Day Celebration: 50 NSS volunteers share the same platform with the NCC to make the celebration more participatory and meaningful. Program Officer delivers speech on the program.	50
21.03.2017. - 27.03.2017.	Special camp of a number of activities based on different social perspectives and social goals are organized during these Seven day long special camp. Volunteers have learned a lot to work in group. Certainly it builds the sense of socialization among the students.	50

Annexure II

The feedback format is based on the NAAC questionnaire supplemented with a questionnaire prepared by the college. Information was collected from students mainly belonging to the 3rd year Honours of all the subjects offered by the college. The numerical strength of the student feedback numbered to 200. The findings are categorized into the following heads:

Teaching and learning evaluation:

In general the students were in positive agreement regarding the teaching methods. The students' prior grievance of not having sufficient teachers for a particular faculty has been resolved. However the students were satisfied with the college evaluation process through tests at the end of each term.

Infrastructure, laboratory and Computer access:

Library and hostel facilities were renovated and maintained in accordance with the students' opinion. Their complaints regarding Toilets and Drinking water facilities were also resolved. Computer facilities were found to be more or less satisfactory with easy access to all.

Student support and recreation facilities :

The continuous absence of a regular playground is a major grievance. However, the students were quite happy with the availability of a separate common room for both the Boys and the Girls. Students have felt the need for the plantation of trees for a Green and Healthy environment. There are complaints for the lack of Hostel and Canteen facilities.

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
